

**Iowa Section of the Institute of Food Technologists  
Minutes of the May 31, 2006  
Executive Council Planning Meeting  
Farmer Nick's Restaurant – Brooklyn, Iowa**

**Executive Committee Meeting**

**Attendees:** Ross Jabaay, Toni Burnett, Janis Hochstetler, Krisha Miller, Mark Kramer, Bob Bahn, Lin Wang, Kristen Robbins, Sharon Leas and Linda Svendsen.

1. Meeting called to order at 3:40 pm by Robbins
2. Each person introduced themselves.
3. **Secretary's minutes** from April 2006 Meeting were reviewed. Motion by Burnett and second by Leas to approve minutes. Motion passed.
4. **Treasurers Report:** Wang reported that the current balance is \$7350.00  
At this time Wang went through each itemized line of the 2006-2007 budget and asked if the amounts needed to be adjusted. The 2006-2007 budget will be sent via email to all executive members by Wang.
5. **Student Report:** Leas and Miller brought up the tabled motion of request from the College Bowl Team for financial assistance to go to the competition in Orlando, Florida at the National IFT Meeting. After much discussion, including a clarification of the student support itemized in the budget (student support for meals, ongoing student support during the year for activities such as regional competition and travel grant monies for students presenting or attending meetings such as MFPC and National IFT), the assistance being asked for is in addition to these itemized budget items since not every year the Iowa State team makes it to the National competition. Svendsen motioned that the section donation a total of \$1000 to be divided equally to the six members of the Iowa State IFT College Bowl team. Bahn seconded the motion. The motion passed with seven yeas and three nay votes.  
The team will be asked to give a five minute presentation at the September 2006 meeting about their trip and experiences attending National IFT and participating in the College Bowl.  
The names of the recipients of the travel money and college bowl donation will need to be given to Wang by the end of the week to send out. Miller will help in getting the names to Wang and Robbins will assist in getting the checks to the individuals.  
There is \$500 of student support money left in the 2005-2006 budget. If there are any outstanding items the student club or its advisors wishes to be reimbursed for they will need to contact an executive board member or specifically Wang.
6. **Newsletter/ Secretary's Report:** Hochstetler thanked everyone as her tenure as secretary ends in August. Many things have changed since she took office three years ago: using email and the website more, assistance from Sherry Angstrom for mailings and website management. Help from Gina Hendricks to set up the website.

Hochstetler will be meeting with Burnett over the summer to turn the reins over to her.

Additionally it was decided that meeting reminder postcards will be sent to everyone for the first meeting in September. A note will be included that starting with the November 2006 meeting, meeting notices will only be sent via email unless members specify that they want to receive the post card or if they do not have an email address. Members will need to contact Burnett wanting a post card.

7. **Chairman's report:** Robbins reported that the National IFT sponsors a National Leadership conference. Jabaay will look into attending.

Robbins will also be appointing a three person committee to look into ways of raising funds for the Iowa Food Industry Scholarship.

8. **Councilors report:** Svendsen reported that she nor alternate councilor Terri Boylston or newly elected councilor Gits Prabhu would be able to attend the National IFT meeting Councilors meeting because of scheduling conflicts. Kramer newly elected alternate councilor would check his schedule; he is planning to attend the meetings, but would need to see if he could go early for the councilors meeting.

9. **Program:** The 2005-2006 program was discussed. Dates for meetings are:

- a. September 21, 2006
- b. November 16, 2006
- c. February 15, 2007
- d. April 19, 2007

The September 21, 2006 meeting is tentatively scheduled for the Amanas since the February 2006 meeting planned for there was cancelled due to inclement weather. Jabaay will contact Dr. Dennis Olson to see if he will be available to speak (as he was the planned speaker for February).

Also, a call will go out for donations for door prizes for each meeting.

10. **MFPC:** MFPC Iowa representatives Lester Wilson, is currently at the NASA Space Center in Houston and Bob Olson were not able to attend. Dates for this year's conference is November 6<sup>th</sup> will be the Culinary Challenge and November 7<sup>th</sup> will be the MFPC conference. More info to come in the fall.

Motion to adjourn meeting made by Hochstetler, second by Kramer.

Motion passed. Meeting adjourned at 5:55 pm.

Respectfully submitted,  
Janis M. Hochstetler  
Iowa Section IFT Secretary  
8/01/2006